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<p><i>KEYBOARD TRICKS FOR WINDOWS</i></p>
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<b>ALT TAB</b>	<b>Opens Task Switcher, selects open programs</b>
<b>ALT-F4</b>	<b>Close Current Window</b>
<b>Control Esc</b>	<b>Activate Start Bar to Access Programs and Shut - Down</b>
<b>ALT Space N</b>	<b>Minimize Current Window</b>
<b>Control Esc Up Arrow Enter</b>	<b>Enter Restart Windows</b>
<b>TAB</b>	<b>Jump Forwards One Field at a Time</b>
<b>Shift Tab</b>	<b>Jump Backwards One Field at a Time</b>
<b>Click and Drag Cursor</b>	<b>Will Move selected object or Highlight Text as needed</b>
<b>Control C</b>	<b>Copy Highlighted Text to Memory</b>
<b>Control V</b>	<b>Paste item in memory to current cursor location</b>
<b>Shift INS</b>	<b>Paste Item in memory to current location</b>
<b>Control End</b>	<b>Jump to END of Document</b>
<b>Control Home</b>	<b>Jump to TOP of Document</b>
<b>Control/Shift End</b>	<b>Highlight entire Block of Data</b>
<b>ALT + Left Arrow</b>	<b>Previous WEB Page</b>
<b>ALT + Right Arrow</b>	<b>NEXT WEB Page</b>
<b>F5 then F6</b>	<b>Refreshes Desktop Icons/Display</b>
<b>Control Esc FF</b>	<b>Launch File Finder (XP use Control Esc, Alt S, then Alt L) **</b>
<b>Control-Alt-Del</b>	<b>Launch the MS Task Manager to End Tasks and Processes</b>

**Notes:**

**For more assistance and support contact Avenue 18 Computer 310 829-3129**

**[Thank you for visiting Avenue 18 Computer.](#)**